



## POSITION ANNOUNCEMENT

Position: Custodian/Maintenance Worker (Floater)

Reports to: Superintendent

Function: Responsible for cleaning and maintenance of physical plant

Location: Based in Queens (Queens Village) with occasional travel to other programs in Queens, Manhattan, and the Bronx as needed.

Tasks:

- Cleans physical plant including office areas, bathrooms, kitchens, resident rooms, lounges, mechanical areas, elevators, stairways (windows, blinds, floors, walls, baseboards, doors, furniture)
- Buffs floors
- Cleans and maintains equipment/appliances (refrigerators, air conditioner units, etc.)
- Cleans and organizes supply and resident storage areas
- Performs snow removal
- Alerts supervisory personnel to furniture and appliance issues
- Performs light maintenance and preventative maintenance
- Alerts Program Director and supervisor to maintenance problems
- Assist with client move-ins and move-outs
- Attends support staff meetings
- Is on call for emergencies
- Duties as assigned by supervisor

Qualifications: Able to lift at least 50 pounds, move furniture, carry equipment and climb stairs with ease. Ability to work well with others.

Custodian Full Time Salary: \$40,322 plus generous benefits

Fax/mail/email a resume, cover letter and contact information for 3 professional references to:

**Sandra Tomlinson**  
**Human Resources Generalist**  
**Email: [STomlinson@acmhny.org](mailto:STomlinson@acmhny.org)**

ACMH is committed to the mental and physical wellbeing of vulnerable New Yorkers and is a leader in the provision of outreach and engagement, care management, rehabilitation, crisis support, and supportive housing. ACMH is committed to becoming an anti-racist organization and seeks to promote actionable change to create an intentional culture of equity at individual, interpersonal and institutional levels.

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