



POSITION ANNOUNCEMENT

Position: Peer Program Specialist - Manhattan, Bronx, & Queens

Reports to: Program Director

Function: Provides direct service to clients in their homes, assisting with training in skills of daily living.

Tasks:

- Teaches skills for maintaining personal hygiene, laundry and apartment cleaning.
- Monitors overall maintenance of apartments and alerts program director of maintenance problems.
- Teaches skills for budgeting, shopping, meal planning, preparation and clean-up.
- Teaches skills for self-preservation, monitors living units for safety and cleanliness.
- Administers the client cooking safety test.
- Monitors, documents and teaches self-administration of medication, according to program policy and procedures.
- Report incidents or behavioral changes in residents to supervisor.
- Teaches travel skills and escorts clients, where needed.
- Facilitates/co-facilitates groups, as requested.
- Documents services rendered and client progress in a timely manner.
- Assists in building self-advocacy skills to effectively communicate with client's supports and treatment team
- Supports recovery skill building goals to decrease frequency of contact with emergency services
- Attends training and other duties as assigned by supervisory staff

Qualifications: Lived experience receiving mental health services such as past or current participant of behavioral health, substance or homeless services; commitment to assist others in attaining their mental health recovery goals in part through sharing own personal lived experiences. Completion of or on track to receive New York Certified Peer Program (NYCPS) certification preferred. High School diploma or G.E.D. preferred. Strong written and verbal communication skills in English. Basic computer and data entry skills.

Full Time Salary: \$41,668-\$44,376 plus generous benefits

Part Time Hourly Salary: \$20.03-\$21.33

Fax/mail/email a resume, cover letter and contact information for 3 professional references to:

Leah Burke, HR Recruitment Specialist

Email: LBurke@acmhny.org

ACMH is committed to the mental and physical wellbeing of vulnerable New Yorkers and is a leader in the provision of outreach and engagement, care management, rehabilitation, crisis support, and supportive housing. ACMH is committed to becoming an anti-racist organization and seeks to promote actionable change to create an intentional culture of equity at individual, interpersonal and institutional levels.

For more information, visit our website: www.acmhny.org